

**WELSH TRANSPLANTATION AND IMMUNOGENETICS  
LABORATORY**



**HLA-TYPING REQUEST FORM - BMT**

**ALL fields marked \* MUST be completed.  
ALL samples and forms MUST have at least 3 points of identification.  
SAMPLES WHICH ARE NOT LABELLED CORRECTLY WILL BE DISCARDED**

Personal Details			
* Sample Date D   D   M   M   Y   Y	Hospital Number	NHS Number	
*Surname		Address	
* Forename			
*Date of Birth D   D   M   M   Y   Y   Y   Y	Sex M / F	Postcode	
CLINICAL DETAILS			
<b>If this sample is from a relative of a potential BMT patient please provide the following recipient details</b>			
*Surname		*Forename	
*Hospital Number	*Relationship		
*Date of Birth D   D   M   M   Y   Y   Y   Y			
Consultant / GP Details			
Name			
Department / Surgery			
Hospital			
Copy of report to			
Tests Requested by		Samples Collected by	
Name ( <i>Please print</i> )		Name ( <i>Please print</i> )	
Signature		Signature	
Date D   D   M   M   Y   Y   Y   Y	Contact No.	Date D   D   M   M   Y   Y   Y   Y	Time

**Enquiries:**

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## SAMPLE REQUIREMENTS

Testing Required		Samples Required		
		EDTA	Clotted	Other
HSCT	Recipient	40 ml	-	-
		6 ml	10 ml	-
	Family member	10 - 20 ml	-	-
		-	-	-

### SAMPLE LABELLING/COMPLETION OF REQUEST FORM

1. A separate request form **MUST** be completed for each person.
2. Samples and forms must each be labelled with a minimum of 3 points of identification. The details provided on the sample and form must match.
3. Addressograph labels may be used on both samples and forms **UNLESS** specified otherwise (see sample requirements table above).
4. **SAMPLES WHICH ARE NOT LABELLED CORRECTLY WILL BE DISCARDED.**

### SAMPLE STORAGE & TRANSPORTATION

1. Samples for HLA-typing, cross-matching and urgent rejection monitoring **MUST** be pre-arranged with the laboratory.
2. Urgent samples **MUST** be clearly marked and transported to the laboratory with minimum delay.
3. Sample transport is the responsibility of the requestor. The requestor must assure themselves that the chosen mode of transport is effective and appropriate to maintain sample integrity.
4. Samples should be stored/transported at ambient temperature (approximately 22<sup>o</sup>c) and delivered to the laboratory in a timely manner, preferably within 24 hours of collection.
5. Samples must be packaged in accordance with the EU Carriage of Dangerous Goods regulations and IATA regulations.

Download the current version of this form from:

<https://portal.welsh-blood.org.uk/wtail/wp-content/uploads/sites/2/2019/06/WTAIL-USER-GUIDE-Issue-8.pdf>